
Creating Lightboard Videos: Quick Start Guide

Before going to the Lightboard studio, think about:

- What clothes you are going to wear.
 - Aim for a shirt that will show up well on camera and with the lighting (i.e., avoid logos and patterns).
- The major pieces of content/material you want to teach during your lecture.
 - You can write out what you want to lecture on in advance, though it is not recommended that you use your outline as a script while recording the video.
- Whether you are using just the Lightboard and markers, or if you will require a 2nd input, such as a document camera or your laptop to project slides, images, or animations.

Once you're in the Lightboard studio, make sure you:

- Turn on the studio lights (light switches by the door).
- Launch Wirecast and turn on the reference monitor from the capture workstation computer.
- Test out the markers on the Lightboard.
- Clip the microphone to your shirt and test the volume of your voice.
- Do a practice/test run of your lecture.
 - You can record your draft so you can play back the video and watch for areas to improve on for the final recording.

Contact Lightboard staff (jrcain@mit.edu) for assistance regarding:

- Adjusting the lights (make brighter or dimmer).
- Adjusting or moving the camera (i.e., if it is not framing the board properly).
- 2nd input or multiple inputs (document camera, connecting your laptop via HDMI, etc.).